

JOB DESCRIPTION

Section 1 - Details

Job Title	Senior Recovery Lead
Team	Policy and Recovery Team
Responsible to / Line Manager <i>This should be a role title, not a named individual.</i>	Deputy Business Ombudsman
Direct Reports <i>This is about scope of the role. Please include job titles and the reporting relationship.</i>	N/A
Location	Business Ombudsman Council, Kyiv
Date Prepared	January 2024

Section 2 – Purpose of Job

Support the Business Ombudsman Council in formulating and communicating on policy issues of early recovery and further rebuilding Ukraine towards improving the conditions for transparent private sector involvement, preventing corruption and the effective delivery of complex infrastructure projects.

The Senior Recovery Lead will work on infrastructure policy issues in the following sub-sectors: transportation and logistics, housing, social infrastructure, etc.

Objective

- Enhancing the implementation of large-scale infrastructure projects related to overcoming the consequences of Russian military aggression against Ukraine.
- Providing analysis of existing policy and legal framework, including protocols/agreements applicable to the topic.
- Identification of eventual legal and policy challenges related to such projects, proposing policy modifications and providing analysis of their possible implications.
- Preparing reports and drafting recommendations on the results of stakeholders' communications, research and investigations.
- Contributing to policy documents, and analyzing data and statistics derived from conducted BOC's investigations.
- Facilitating cooperation with governmental and local authorities such as the Ministry of Communities, Territories and Infrastructure Development (Ministry of Recovery), Reconstruction Agency of Ukraine, and others.

If requested, providing support to the BO and/or DBO in providing systemic advice and input for the benefit of the governmental authorities and state-owned enterprises.

Section 3 – Background

The Business Ombudsman Council is a standing consulting and advisory body of the Cabinet of Ministers of Ukraine. The BOC has been established to contribute to the transparency of the activities of state authorities, and businesses within the scope of their administration, preventing corruption and/or other violations of legitimate interests of businesses. It consists of a BO and two DBOs and is supported by a secretariat. A Senior Recovery Lead is part of the secretariat and reports to a Deputy Business Ombudsman responsible for policy and recovery.

In connection with the full-scale invasion of russia and the need to overcome the consequences for the economy and systems of vital activity of Ukraine, the BOC signed Memoranda of Partnership with the Reconstruction Agency and Memorandum of Cooperation with the Ministry of Communities, Territories, and Infrastructure Development of Ukraine. The purpose of these Memorandums is to create better conditions and provide comprehensive assistance to the private sector to participate in reconstruction projects in Ukraine, both at the stage of policy development and in the process of practical implementation of projects.

Within this context, the principal roles of the Senior Recovery Lead are: to assist the Business Ombudsman Council in developing and implementing policies related to the early recovery and ongoing reconstruction of Ukraine. Focus on enhancing the environment for transparent participation of the private sector, preventing corruption, and ensuring the efficient execution of infrastructure projects.

The Senior Recovery Lead fully supports the BO and DBO in building and maintaining relationships with the departments of the relevant national, regional and local authorities. The Senior Recovery Lead also contributes to policy dialogue with the relevant national authorities, delivers presentations to external stakeholders, and contributes to the preparations for international conferences and workshops.

Section 4 – Accountabilities & Responsibilities

- Accountable to, and supervised by, a Deputy Business Ombudsman.
- Responsible for undertaking and conducting policy analysis to the highest standard following the internal BOC's regulations.
- Contributes to and assists with policy dialogue and cooperation with the national, regional and local authorities, and with international organisations in areas of investigations and fight against corruption.
- Provides substantive input to the BO and DBOs concerning the development of BOC policies and procedures; and
- Fully supports BO and DBOs in undertaking special initiatives/projects and other ad hoc assignments.

Section 5 – Knowledge, Skills, Experience & Qualifications

- A Master's degree in Civil Engineering or a relevant field such as engineering or infrastructure development;
- A minimum of 10 years progressive work experience in an Engineering and/or Construction Management role is required;
- Thorough understanding of BOC's mission, mandate and processes.
- Excellent command of English and Ukrainian, both written and spoken, together with the ability to draft in English and Ukrainian to a very high standard; familiarity with other languages used in Ukraine is a definite advantage.
- Proven track record in the delivery and management of large transport and/or infrastructure projects, acquired through a senior position in a recognised major local or international infrastructure consultancy, or engineering company.
- Demonstrable experience in successfully bidding for, steering or overseeing the delivery of complex

transport and/or infrastructure projects;

- Ability to establish strong productive relationships with a wide range of stakeholders in both the public and private sectors;
- Experience dealing with government officials is required;
- Experience in a strategic advisory role is highly desired;
- Experience in providing creative technical solutions for post-conflict and/or post-disaster environments is an asset.

Section 6 – Challenges

- Ability to work to challenging deadlines with a positive problem-solving attitude while collaborating with multiple stakeholders.
- Diplomacy, at ease in complex environments.

Section 7 – Behaviours

- High integrity and discretion in a sensitive work environment.
- Result-oriented and resilient individual who will drive through and implement matters with flexibility and with the ability to work unsupervised outside a standard structure and framework.
- Strong interpersonal skills with the ability to quickly form working relationships and gain credibility with a wide selection of staff and members of the BOC.
- Proven communication skills – effective communicator, with the ability to persuade and influence colleagues and be able to deliver the goals.
- Effective team player.
- Attracted to the mission of the BOC.