

JOB DESCRIPTION

Section 1 - Details	
Job Title	Recovery Infrastructure Specialist
Team	Policy and Recovery Team
Responsible to / Line Manager <i>This should be a role title, not a named individual.</i>	Deputy Business Ombudsman
Direct Reports <i>This is about scope of the role. Please include job titles and the reporting relationship.</i>	N/A
Location	Business Ombudsman Council, Kyiv
Date Prepared	January 2024

Section 2 – Purpose of Job

Support to the Business Ombudsman Council and where necessary state authorities in the effective delivery of infrastructure projects for early recovery and further rebuilding of Ukraine.

This may include:

Objective

Under the overall supervision and guidance of the Deputy Business Ombudsman the Recovery Infrastructure Specialist will work in close collaboration with the BOC's staff and other stakeholders if necessary to enhance the implementation of large-scale infrastructure projects related to overcoming the consequences of russian military aggression against Ukraine.

- Contribute to the revision of the focus on asset maintenance/rehabilitation across all urban, social, and healthcare sectors, services, facilities and systems and identify opportunities and constraints to scale up and leverage private sector participation;
- Provide input into the assessment of the manner and effectiveness of support given by the GoU to the implementation of regional work programs and identify how these may be improved and/or changed;
- Identify of normative challenges related to the recovery projects, proposing modifications and providing technical analysis of their possible implications;
- Conduct training for relevant stakeholders (national/ regional level) on infrastructure-specific issues;
- Contribute to BOC's consultations for relevant stakeholders (national/ regional level) on recovery projects

Section 3 – Background

The Business Ombudsman Council is a standing consulting and advisory body of the Cabinet of Ministers of Ukraine. The BOC has been established to contribute to the transparency of the activities of state authorities, and businesses within the scope of their administration, preventing corruption and/or other violations of the legitimate interests of businesses. It consists of BO and two DBOs and is supported by a secretariat. An Investigator is part of the secretariat and reports to a Deputy Business Ombudsman.

In connection with the full-scale invasion of russia and the need to overcome the consequences for the

economy and systems of vital activity of Ukraine, the BOC signed Memoranda of Partnership with the Reconstruction Agency and Memorandum of Cooperation with the Ministry of Communities, Territories, and Infrastructure Development of Ukraine. The purpose of these Memorandums is to create better conditions and provide comprehensive assistance to the private sector to participate in reconstruction projects in Ukraine, both at the stage of policy development and in the process of practical implementation of projects.

Within this context, the principal role of the Recovery Infrastructure Specialist is to provide technical and advisory support on the rules, regulations, standards and best practices that are used in projects with an engineering component. In particular, for sectors of transportation and logistics systems.

The Recovery Infrastructure Specialist fully supports the BO and DBO in building and maintaining relationships with the departments of the relevant national, regional and local authorities. The Recovery Infrastructure Specialist also contributes to policy dialogue with the relevant national authorities, delivers presentations to external stakeholders, and contributes to the preparations for international conferences and workshops.

Section 4 – Accountabilities & Responsibilities

- Accountable to, and supervised by, a Deputy Business Ombudsman.
- Contributes to and assists with high-level dialogue and cooperation with the national, regional and local authorities, and with international organisations in areas of BOC's involvement and fight against corruption.
- Provides substantive input to the BO and DBOs about the development of BOC policies and procedures.
- Fully supports BO and DBOs in undertaking special initiatives/projects and other ad hoc assignments.

Section 5 – Knowledge, Skills, Experience & Qualifications

- A master's degree related to Engineering/ Architecture / Urban Management or similar fields. A PhD degree in a relevant field would be an added advantage.
- Minimum of 7 years of practical experience in the field of infrastructure planning and maintenance.
- Critical and creative thinking in discovering new/ alternative ideas and options;
- Strategic thinking in arriving at potential remedies to gaps and needs;
- Excellent interpersonal, facilitation and communication skills to effectively liaise with the stakeholders;
- Ability to work independently and manage priorities.
- Excellent command of English and Ukrainian, both written and spoken.

Section 6 – Challenges

- Ability to work to challenging deadlines with a positive problem-solving attitude while collaborating with multiple stakeholders.
- Ability to analyse complex technical and legal issues and translate concepts into readily understandable documents, decisions, and convey the rationale.
- Diplomacy, at ease in complex environments.

Section 8 – Behaviours

- High integrity and discretion in a sensitive work environment.
- Result- oriented and resilient individual who will drive through and implement matters with flexibility and with the ability to work unsupervised outside a standard structure and framework.

- Strong interpersonal skills with the ability to quickly form working relationships and gain credibility with a wide selection of staff and members of the BOC.
- Proven communication skills – effective communicator, with the ability to persuade and influence colleagues and be able to deliver the goals.
- Attracted to the mission of the BOC.